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***Dream It. Believe It. Achieve It.***

Dear Mirage Families,

Safety is a top priority at Mirage, and we need your help to ensure that students and families are safe in the parking lot. Please review the following procedures and map to ensure that our students are safe, before and after school.

There are two loops in the front parking lot- the northern loop and the southern loop, as well as an entrance and exit at each loop. The southern most part of the parking lot has overflow parking and **only has an exit.**

Drop off and pick up should only occur at the blue curbs; **do not drop students off in the middle of the parking lot or try to pick them up from the middle of the parking lot.**

Students are never allowed in the parking lot unless directly accompanied by an adult. Please walk with students at ALL times while in the parking lot. Staff members on duty are there to ensure the safety of families. They will ask you to use the cross walks and to be patient with each other in the parking lot.

#### **Drop Off / Pick Up**

- There are 3 places to drop students off in the morning between 7:45am and 8:00am, as well as pick them up between 2:40pm and 2:55pm. The curbs of front parking lot areas are painted blue.
- Students should exit and enter vehicles from the passenger side to ensure safety.
- Drop off and pick up areas are not a place to park your vehicle. You can pause to drop off or pick up a student, however, do not leave your vehicle unattended.
- If you prefer to park your vehicle, please park in a designated parking space in the lot and walk your child to the gates or to pick them up.
- Please keep the flow of traffic moving, by carefully merging and being patient with one another.
- Do not drop off or pick up students directly in front of the school (flag pole area). This is for day care vans only.
- Do not use the bus loading zone (north side of school on Villa Rita Dr.) at any time for drop off or pick up. Please park away from the entrance and exit so that buses can clear the driveway.
- Please communicate with your child where you will be meeting him/her.

#### **PreSchool/Kindergarten Drop Off/Pick Up:**

- Kindergarten parents may drop off students in front of the Kindergarten playground, but may not leave vehicles unattended in the line OR parents can park in a space and walk students to the Kindergarten gate.

- Kindergarten students must be picked up at the gate. Parents must park in a space and walk up to get students. The area in front of the Kindergarten playground is not an area to park your vehicle.
- PreSchool parents must sign students in and out; please park and walk your student to the preschool gate and pick them up at the gate.

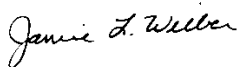
### **Back Gate on 40<sup>th</sup> Ave.:**

- This entrance and exit is for 1<sup>st</sup>-6<sup>th</sup> grade students only.
- The gate will open at 7:45am for students to enter campus and 2:40pm for exiting students.
- Those with a bike may park it in the back bike rack.
- Those with a scooter will need to take it through to the scooter parking by the flag pole, in the front of school.
- Students should exit and enter vehicles from the passenger side to ensure safety.
- Drop off and pick up areas are not a place to park your vehicle. You can pause to drop off or pick up a student, however, do not leave your vehicle unattended.
- All students should enter the back doors of the school, which will be open for them.
- Exiting students should wait with the duty teacher until parents arrive.
- Please communicate with your child where you will be meeting him/her.

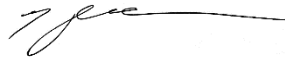
Please be patient and merge carefully, as noted in the attached map. Staff members are on duty to monitor student safety and assist in designated areas to cross in the parking lot.

Staff members may ask you to follow our parking lot guidelines. Please be courteous to staff on duty, as well as other families. Use of profane or abusive language, or consistent abuse of traffic guidelines will be reported to appropriate authorities.

Thank you for your help to ensure that our students are safe.



Jamie Wilber, Principal  
Mirage Elementary



Rocky Caccavale, Dean of Students  
Mirage Elementary

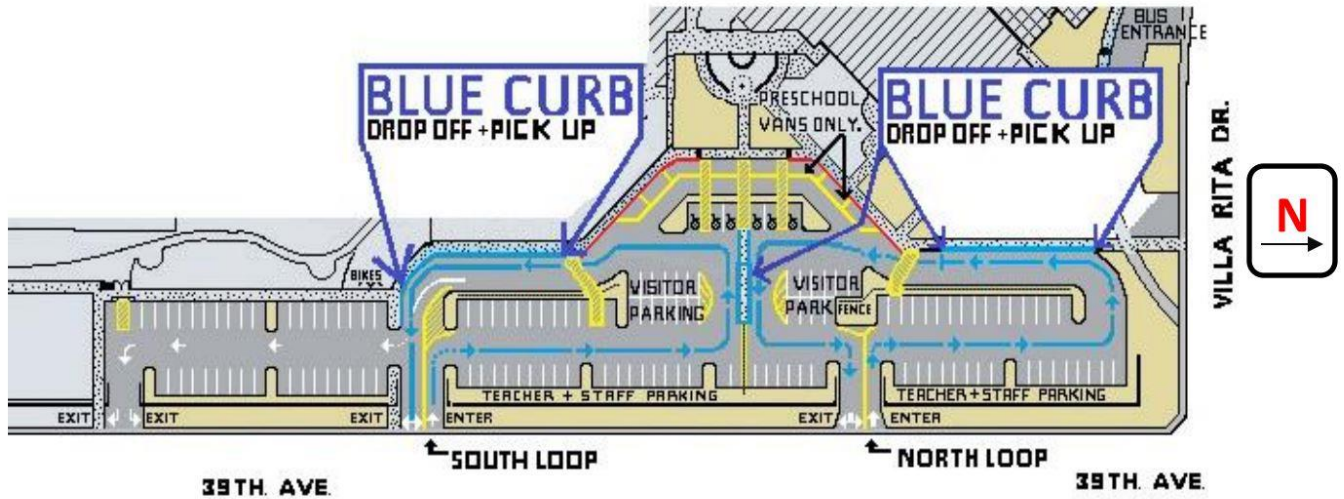
## **Dismissal Times:**

<u>Grade</u>	<u>Reg. Release</u>	<u>90-Min. Release</u>
K-3 <sup>rd</sup> Grade	2:40pm	1:10pm
4 <sup>th</sup> -6 <sup>th</sup> Grade	2:45pm	1:15pm

**Traffic Flow Map for Front of  
School on page 3**

Front Parking Lot

## MIRAGE ELEMENTARY PARKING LOT FLOW



Back Gate

